AETHEIS Technology Different

Responsible AI Use

Company policy, data protection and confidentiality for every employee

THE PROBLEM

The biggest AI risk in most organisations is an employee pasting client data into the wrong tool. A policy on the intranet does not prevent it; practice on real cases does.

YOU LEAVE WITH

1. A clear view of what you may and may not put into an AI tool.
2. The habit of checking AI output before it leaves your desk.
3. Your company's AI policy, understood through real cases.

LEARNING OUTCOMES

- Apply their organisation's AI policy and the Data Protection Act 2017 to everyday AI use.
- Recognise confidential and personal data before it reaches an AI tool.
- Spot unreliable AI output and know when to escalate.

DURATION
2 hours live, or 45 minutes online

HANDS-ON
1h40 practice, 0h20 theory (17%)

FORMATS
In-house, live or online on Learn N' Succeed

GROUP SIZE
Up to 30 participants per live session

LANGUAGE
English; French on request

TOOLS
Laptop; the AI assistant your organisation uses

ATTESTATION
Certificate of attendance

WHO SHOULD ATTEND

All staff; designed as a mandatory module for company-wide rollout.

WHERE THIS SITS ON THE PORTOLAN ROUTE

Every AI course can feed a Portolan roadmap

1 · next	2	3	4	5	6
Session	Bearings	Route	First Crossing	Fleet	Harbour

Responsible AI Use

PROGRAMME

Time	Block	Theory	Practice
09:00–11:00	**Responsible AI in practice.** Ten real cases: share, don't share, check or escalate	20 min	100 min
Total	Breaks not counted	**0h20**	**1h40**

LABS, ON YOUR OWN MATERIAL

Share or don't share
Ten real cases sorted, then checked against your policy.

Spot the error
AI output with planted mistakes: find them before your client does.

WHAT TO BRING

Nothing; your company's AI policy is loaded in advance for in-house sessions.

AFTER THE COURSE

Atlas, the AI coach on Learn N' Succeed, follows up at day 3, 7 and 30. Your work and the prompt kit stay in your space and can feed a Portolan roadmap.

LEARNING PATH

BEFORE	THIS COURSE	AFTER
No prerequisite	**FLU2 Responsible AI Use**	FLU1 Generative AI Essentials

FORMATS AND PRICE

On quotation

per group or per organisation

Priced to your group size and format
Public sessions through the year
In-house on request, Up to 30 participants per live session

Not sure where to start?
Book the Portolan 20–minute call →
aetheis.com/portolan